

RESPONSIBILITIES OF THE ANGLICAN 4th DAY COORDINATOR

1. Group weekly and maintain your 4th Day
2. Assist all 4th Dayers in your church to find a group and keep a record on the various groups in your church or parish, their membership and meeting times. Keep your church or parish 4th Day mailing list current and inform your 4th Day Director of any changes, Provide the list to your 4th Day Director when requested.
3. Attend Ultreyas and encourage other 4th Dayers from your parish to attend.
4. Have Ultreya meeting notices posted in the church bulletin, on the church website and in other parish communications.
5. Help organize and plan for the Ultreyas in your parish. This includes a 4th Day speaker, priests, music, lectors, LEM's, etc. Assist Clergy when your church has an Ultreya.
6. Help inform and educate parishioners about Anglican 4th Day.
7. Encourage 4th Dayers from your parish to identify and sponsor candidates for the Anglican 4th Day weekends.
8. Help sponsors with the applications for the 4th Day. Provide training to sponsors and explain their duties.
9. Involve all 4th Dayers from your parish in supplying palanca for Anglican 4th Day weekends. Be responsible for getting palanca to the weekend site.
10. Maintain a record of and send all applications for the weekends to the 4th Day Registrar.
11. Consider contacting other denominations and attending their Ultreyas or inviting them to come to yours. Get together and have a joint Ultreya in your area.
12. Each parish or church should have a 4th Day committee to guide the 4th Day activities in your parish. Functions of the committee include
 - a. Grouping
 - b. Ultreyas
 - c. Anglican 4th Day weekends
 - d. Sponsorship
 - e. Communications

This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.
This page will not be added after purchasing Win2PDF.